

# Monthly Expenditure Report

Reporting Month: February 2020

Budget Fiscal Year: 2019-2020

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Under Review	Net Available
\$ 27,492.86	\$ 1,424.07	\$ 26,068.79	\$ 2,116.72	\$ -	\$ 23,952.07

Budget Category	Adopted Budget	Monthly Spending	Unspent Budget Balance	Outstanding	Net Available
Office	\$ 42,000.00	\$ 1,018.62	\$ 23,862.00	\$ 15.26	\$ 22,545.28
Outreach		\$ 405.45		\$ 1,301.46	
Elections		\$ -		\$ -	
Community Improvement	\$ -	\$ -	\$ -	\$ 800.00	\$ -
Neighborhood Purpose Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Under Review: \$ -		Encumbrance: \$ -	Previous Expenditures: \$ 16,713.93		

Expenditures					
Vendor	Date	Description	Budget Category	Sub-Category	Total
Faith Presbyterian Church	01/21/20	Meeting/Storage Space	General Office	Office	\$ 900.00
Big Lots	02/01/20	Office Supplies	General Office	Office	\$ 16.70
Moore Business	02/04/20	Website Support	General Office	Outreach	\$ 394.45
USPS	02/04/20	Stamps	General Office	Outreach	\$ 11.00
Big Lots	02/25/20	Board Meeting Refreshments	General Office	Office	\$ 21.95
Subway	02/25/20	Board Meeting Refreshments	General Office	Office	\$ 79.97
					\$ 1,424.07

Outstanding Expenditures					
Vendor	Date	Description	Budget Category	Sub-Category	Total
Wendy Moore	10/03/19	Website Support	General Office	Outreach	\$ 238.20
AT&T	02/27/20	Phone	General Office	Office	\$ 15.26
Wendy Moore	03/03/20	Website Support	General Office	Outreach	\$ 499.25
McKinley & Associates	03/04/20	Tree Report	Community	Community	\$ 800.00
Wendy Moore	03/03/20	Website Support	General Office	Outreach	\$ 564.01
					\$ 2,116.72

Under Review					
Vendor	Date	Description	Budget Category	Sub-Category	Total
					\$ -

Neighborhood Council Valley Village  
 Monthly Expenditure Report  
 Budget vs. Actual  
 Fiscal Year 2019 - 2020

Spending Category	FY 2019 - 2020 Budget Approved	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		Year to Date Total		
		Actual	Remaining	Actual	Remaining	Actual	Remaining	Actual	Remaining	Budget	Actual	Remaining
<b>Operations</b>												
101 Facilities and Space	\$ 2,500.00	\$ 900.00	\$ 1,600.00	\$ -	\$ 1,600.00	\$ 900.00	\$ 700.00	\$ -	\$ 700.00	\$ 2,500.00	\$ 1,800.00	\$ 700.00
102 Office Supplies and Equipment	\$ 1,500.00	\$ 15.26	\$ 1,484.74	\$ 755.03	\$ 729.71	\$ 42.96	\$ 686.75	\$ -	\$ 686.75	\$ 1,500.00	\$ 813.25	\$ 686.75
103 Board Discretionary Fund	\$ 1,500.00	\$ 116.30	\$ 1,383.70	\$ 96.56	\$ 1,287.14	\$ 180.90	\$ 1,106.24	\$ -	\$ 1,106.24	\$ 1,500.00	\$ 393.76	\$ 1,106.24
104 Executive Discretionary	\$ 2,500.00	\$ 1,250.00	\$ 1,250.00	\$ -	\$ 1,250.00	\$ -	\$ 1,250.00	\$ -	\$ 1,250.00	\$ 2,500.00	\$ 1,250.00	\$ 1,250.00
105 FY2018-2019 Carry Over	\$ 2,206.79	\$ -	\$ 2,206.79	\$ -	\$ 2,206.79	\$ -	\$ 2,206.79	\$ -	\$ 2,206.79	\$ 2,206.79	\$ -	\$ 2,206.79
<b>Total Operating Expenses</b>	<b>\$ 10,206.79</b>	<b>\$ 2,281.56</b>	<b>\$ 7,925.23</b>	<b>\$ 851.59</b>	<b>\$ 7,073.64</b>	<b>\$ 1,123.86</b>	<b>\$ 5,949.78</b>	<b>\$ -</b>	<b>\$ 5,949.78</b>	<b>\$ 10,206.79</b>	<b>\$ 4,257.01</b>	<b>\$ 5,949.78</b>
<b>Outreach</b>												
201 July 4th Pancake Breakfast / Parade	\$ 2,500.00	\$ 143.41	\$ 2,356.59	\$ 1,000.00	\$ 1,356.59	\$ -	\$ 1,356.59	\$ -	\$ 1,356.59	\$ 2,500.00	\$ 1,143.41	\$ 1,356.59
202 National Night Out	\$ 2,500.00	\$ 2,249.85	\$ 250.14	\$ 400.00	\$ (149.86)	\$ -	\$ (149.86)	\$ -	\$ (149.86)	\$ 2,500.00	\$ 2,649.85	\$ (149.85)
<b>203 Light Up Valley Village</b>	<b>\$ 7,500.00</b>	<b>\$ -</b>	<b>\$ 7,500.00</b>	<b>\$ 6,555.95</b>	<b>\$ 944.05</b>	<b>\$ -</b>	<b>\$ 944.05</b>	<b>\$ -</b>	<b>\$ 944.05</b>	<b>\$ 7,500.00</b>	<b>\$ 6,555.95</b>	<b>\$ 944.05</b>
204 Stakeholder Outreach	\$ 3,500.00	\$ 63.95	\$ 3,436.05	\$ 414.86	\$ 3,021.19	\$ -	\$ 3,021.19	\$ -	\$ 3,021.19	\$ 3,500.00	\$ 478.81	\$ 3,021.19
205 Elections Committee	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
206 Communications Committee	\$ 3,000.00	\$ 808.18	\$ 2,191.82	\$ 1,336.10	\$ 855.72	\$ 797.69	\$ 58.03	\$ -	\$ 58.03	\$ 3,000.00	\$ 2,941.97	\$ 58.03
207 City Services Committee	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00
208 Vision Committee	\$ 2,000.00	\$ 111.00	\$ 1,889.00	\$ -	\$ 1,889.00	\$ -	\$ 1,889.00	\$ -	\$ 1,889.00	\$ 2,000.00	\$ 111.00	\$ 1,889.00
209 Gateway Banners	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
210 Newsletter and Special Mailing	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
<b>Total Outreach Expenses</b>	<b>\$ 34,000.00</b>	<b>\$ 3,376.39</b>	<b>\$ 30,623.60</b>	<b>\$ 9,706.91</b>	<b>\$ 20,916.69</b>	<b>\$ 797.69</b>	<b>\$ 20,119.00</b>	<b>\$ -</b>	<b>\$ 20,119.00</b>	<b>\$ 34,000.00</b>	<b>\$ 13,880.99</b>	<b>\$ 20,119.01</b>
<b>Neighborhood Purpose Grants</b>												
301 Friends of North Hollywood Library	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
302	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
303	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
304	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
305	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Neighborhood Purpose</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 44,206.79</b>	<b>\$ 5,657.95</b>	<b>\$ 38,548.83</b>	<b>\$ 10,558.50</b>	<b>\$ 27,990.33</b>	<b>\$ 1,921.55</b>	<b>\$ 26,068.78</b>	<b>\$ -</b>	<b>\$ 26,068.78</b>	<b>\$ 44,206.79</b>	<b>\$ 18,138.00</b>	<b>\$ 26,068.79</b>

as of February 29, 2020