

Monthly Expenditure Report



Reporting Month: November 2022 Budget Fiscal Year: 2022-2023

NC Name: Neighborhood Council of Valley Village

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$34823.52	\$2248.31	\$32575.21	\$1801.35	\$0.00	\$30773.86

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$28750.00	\$782.63	\$9495.96	\$0.00	\$7694.61
Outreach		\$465.68		\$1801.35	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$1500.00	\$0.00	\$1500.00	\$0.00	\$1500.00
Neighborhood Purpose Grants	\$1750.00	\$1000.00	\$750.00	\$0.00	\$750.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$18005.73	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	USPS PO 0554520308	11/09/2022	Receipt for 6 month payment for NCVV PO Box	General Operations Expenditure	Office	\$108.00
2	DOLLAR TREE	11/30/2022	NCVV-2223-002	General Operations Expenditure	Outreach	\$244.79
3	DOLLAR TREE	11/30/2022	NCVV-2223-002 Receipt for Dollar Tree Necklace Lights (2)	General Operations Expenditure	Outreach	\$220.89
4	Faith Presbyterian Church	10/13/2022	Approve recurring monthly charge not to exceed \$330 to Faith Presbyterian Church for monthly meeting and storage space	General Operations Expenditure	Office	\$330.00
5	North Hollywood High School Marching Band	09/15/2022	Approve \$1000 Neighborhood Purposes Grant to North Hollywood High School Band	Neighborhood Purpose Grants		\$1000.00
6	AT&T	11/15/2022	Approve recurring monthly charge not to exceed \$35 to AT&T for telephone services	General Operations Expenditure	Office	\$14.63
7	Faith Presbyterian Church	11/15/2022	Approve recurring monthly charge not to exceed \$330 to Faith Presbyterian Church for monthly meeting and storage space	General Operations Expenditure	Office	\$330.00

Subtotal:	\$2248.31
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Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/15/2022	Approve recurring monthly charge not to exceed \$750 to Moore Business Results for webmaster and website services and computer based outreach	General Operations Expenditure	Outreach	\$336.25
2	City of Los Angeles - Bureau of Street Services	12/02/2022	Approve up to \$10,000 to support Light Up Valley Village event in December 2022	General Operations Expenditure	Outreach	\$1465.10
Subtotal: Outstanding						\$1801.35

Your PO Box fee is due by the LAST DAY OF THIS MONTH.

Your PO Box will be closed if the fee is not paid by the due date. If the fee is not paid within 10 days after the due date, a late payment charge will apply. You may make payment by any of the convenient options noted on the inside top portion of this envelope.

Make checks or money orders payable to "U.S. Postal Service." If the bank returns your check, or if payment is not received by the due date, your PO Box service will be suspended until all associated charges are paid.

Please disregard this notice if payment has been made.

Thank you.

Annual

Semiannual

\$ _____
Amount

91817
Box #4703
NEIGHBORHOOD COUNCIL VALLEY VILLAGE
\$ Months: \$108.00 12 Months: \$216.00
Due Date: 11/30/2022

Post Office Box Service Fee Due

Notice 32-B, September 2010 | PSN 7610-03-000-8332



VALLEY VILLAGE
12450 MAGNOLIA BLVD
VALLEY VILLAGE, CA 91607-9998
(800)275-8777

11/09/2022 01:33 PM

Product	Qty	Unit	Price
Box Renewal			\$108.00

Grand Total: \$108.00
Credit Card Remit \$108.00

Card Name: MasterCard
Account #: XXXXXXXXXX5759
Approval #: 016381
Transaction #: 405
AID: A000000041010
AL: MASTERCARD
PIN: Verified
Chip

In a hurry? Self-service kiosks offer quick and easy check-out. Any Retail Associate can show you how.
Preview your Mail
Track your Packages @
Sign up for FREE @
<https://informmedeliverly.usps.com>
All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

Tell us about your experience.
Go to: <https://postalexperience.com/Pos>
or scan this code with your mobile device,


or call 1-800-410-7420.
UFN: 055452-0308
Receipt #: 840-59130077-1-9075895-2
Clerk: 17



DOLLAR TREE

(775) 515-1002

Store# 1225
2709 N Carson St
Carson City NV 89706-0151

DESCRIPTION	QTY	PRICE	TOTAL
CMAS C9 BULB LED NECKLACE	182	1.25	227.50T

Sub Total \$227.50
 SALES TAX \$17.29
 Total \$244.79

MASTERCARD \$244.79
 *****5759 Approved
 Purchase Chip

Auth/Trace Number: 001167/029615
 Chip Card AID: A0000000041010

NOW SHOP ON-LINE AT DOLLARTREE.COM

 * We will gladly exchange any unopened item *
 * with original receipt. We do not offer refunds. *

7573 01225 02 606 27374389 11/30/22 17:47
 Sales Associate:Tena



DOLLAR TREE

Store# 4264

(775) 364-6013

911 Topsy Lane

Carson City NV 89705-8422

DESCRIPTION

QTY

PRICE

TOTAL

CMAS C9 BULB LED NECKLACE

165

1.25

206.25T

Sub Total

\$206.25

SALES TAX

\$14.64

Total

\$220.89

MASTERCARD

\$220.89

*****5759

Approved

Purchase

Chip

Auth/Trace Number: 047360/042309

Chip Card AID: A0000000041010

NOW SHOP ON-LINE AT DOLLARTREE.COM

* We will gladly exchange any unopened item *
* with original receipt. We do not offer refunds. *

5197 04264 04 004 21284459 11/30/22 18:15

Sales Associate:devon

FAITH VALLEY VILLAGE PRESBYTERIAN CHURCH

Invoice

Date: October 1, 2022

Bill To: Neighborhood Council Valley Village
PO Box 4703
Valley Village, CA 91607

Description	Amount
Rental of Fellowship Hall meeting space	\$250.00
Rent of storage closet	\$80.00

Total Due: \$330.00



Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Neighborhood Council Valley Village

Meeting Date: August 29, 2022

Budget Fiscal Year: FY 22-23

Agenda Item No: 4

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve recurring monthly charge not to exceed \$330 to Faith Presbyterian Church for monthly meeting and storage space

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Anthony Braswell	President	X					
Ginny Hatfield	Vice President						X
Dorothy Apple	Treasurer	X					
Marc Woersching	Secretary	X					
Daryl Baskin	Member				X		
Carol Convey	Member	X					
Desmond Faison	Member	X					
Alice Hart	Member	X					
Sandy Hubbard	Member	X					
Suzanne Lewis	Member				X		
Paulette Stokes	Member	X					
John Thyne	Member				X		
Maribel Ullo-Garcia	Member	X					
Paul Vitello	Member				X		
Jake Yocham	Member				X		
Justin Berkowitz	Student						
Gabriella Goldenberg	Student						
Aysha Iqbal	Student						
Luke Simon	Student						
Melody Caplan	Student						
Board Quorum: 8	Total:	8			6		1

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

DocuSigned by:
 Authorized Signature: *Dorothy Apple*

Print/Type Name: Dorothy Apple
 Date: 8/1/2022 | 9:33 PDT

DocuSigned by:
 Authorized Signature: *Anthony Braswell*

Print/Type Name: Anthony J. Braswell
 Date: 8/1/2022 | 9:34 PDT

LOS ANGELES UNIFIED SCHOOL DISTRICT

North Hollywood High School

5231 COLFAX AVENUE, NORTH HOLLYWOOD, CALIFORNIA 91601

Telephone: (818) 753-6200 • Fax: (818) 508-7124

ALBERTO M. CARVALHO
Superintendent of Schools

ANDRÉS E. CHAIT
NE District Superintendent

RICARDO ROSALES
Principal

May 5, 2022

Dear Neighborhood Council Valley Village Board,

This letter has been prepared by the North Hollywood High Music Department to announce our intention to apply for a community grant. The purpose of this grant is to strengthen the North Hollywood High Music department and help students have access to musical instruments. This grant will directly assist music students by ensuring all students have access to a musical instrument at home.

We thank you for your consideration!

Sincerely,



Robin Sharp
Music Director, North Hollywood High School



Ricardo Rosales
Principal, North Hollywood High School

**City of Los Angeles
Office of the City Clerk
Neighborhood Council Funding Program**

Neighborhood Purposes Grants

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a **public benefit** and purpose, **open**, **accessible**, and **free of charge** to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs ([click here](#)) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A "Project Completion Report" template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- Clerk.NCFunding@lacity.org
- (213) 978-1058

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Neighborhood Council Valley Village

SECTION I - APPLICANT INFORMATION

1a)	<u>North Hollywood High School</u>	<u>95-1916048</u>	<u>Ca</u>	
	<i>Organization Name</i>	<i>Federal I.D. # (EIN#)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1b)	<u>5231 Colfax Ave</u>	<u>North Hollywood</u>	<u>Ca</u>	<u>91601</u>
	<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1c)	<u></u>	<u></u>	<u></u>	<u></u>
	<i>Business Address (if different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1d)	PRIMARY CONTACT INFORMATION: <u>Robin Sharp</u>	<u>(323) 363-4268</u>	<u>robin.sharp@lausd.net</u>	
	<i>Name</i>	<i>Phone</i>	<i>Email</i>	
2)	Type of Organization- Please select one:			
	<input checked="" type="checkbox"/> Public School <i>(not to include private schools)</i> Attach Signed letter on School Letterhead	or	<input type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i> Attach IRS Determination Letter	
3)	<u></u>	<u></u>	<u></u>	<u></u>
	<i>Name / Address of Affiliated Organization (if applicable)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

To support the North Hollywood High School Huskies Band to purchase instruments and music.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

A successful music program helps to provide a well rounded education to students from Valley Village. The band has also been very generous to volunteer their time by performing for our outreach events such as Light Up Valley Village and The Valley Village Residents Association July 4th Parade, co-sponsored by NCVV.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)

Personnel Related Expenses	Requested of NC	Total Projected Cost
N/A	\$	\$
	\$	\$
	\$	\$

6b)

Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Purchase band equipment and music	\$1000.00	\$1000.00
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$1000.00

10a) Start date: 06/01/22 10b) Date Funds Required: 09/15/22 10c) Expected Completion Date: 09/15/22
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - **REQUIRED***
Ricardo Rosales Principal [Signature] 5/6/22
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - **REQUIRED***
Xavier Chavez Asst. Principal [Signature] 5/4/22
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Neighborhood Council Valley Village

Meeting Date: August 24, 2022

Budget Fiscal Year: FY 22-23

Agenda Item No: 6

Board Motion and/or Public Benefit Statement (CIP and NPG):

approve \$1000 Neighborhood Purposes Grant to North Hollywood High School Band

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Anthony Braswell	President	X					
Ginny Hatfield	Vice President	X					
Dorothy Apple	Treasurer				X		
Marc Woersching	Secretary	X					
Daryl Baskin	Member	X					
Carol Convey	Member	X					
Desmond Faison	Member				X		
Alice Hart	Member	X					
Sandy Hubbard	Member	X					
Suzanne Lewis	Member	X					
Paulette Stokes	Member	X					
Ernie Merlan	Member					X	
Maribel Ullo-Garcia	Member	X					
Paul Vitello	Member	X					
Jake Yocham	Member	X					
	Student						
	Student						
	Student						
	Student						
	Student						
Board Quorum: 8		Total:	12		2	1	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

DocuSigned by:
 Authorized Signature *Dorothy Apple*
 Print/Type Name: Dorothy Apple
 Date: 9/12/2022 | 11:02 PDT

DocuSigned by:
 Authorized Signature: *Anthony Braswell*
 Print/Type Name: Anthony J. Braswell
 Date: 9/12/2022 | 11:55 PDT



att.com
 NEIGHBORHOOD COUNCIL VALLE
 11579 HESBY
 NORTH HOLLYWOOD CA 91601

Page 1 of 2
 Account Number 831-001-1620 994
 Billing Date Nov 1, 2022
 Questions? 1 877 677-3770
 Web Site att.com

Invoice 7370383702
 AT&T Tax ID 13-4924710

Invoice

Bill-At-A-Glance

Previous Bill	72.52
Payment - Thank You!	72.52CR
Adjustments	.00
Balance	.00
Current Charges	14.63
Total Amount Due	\$14.63
Payment Due Date	Dec 1, 2022

Current Charges

Group #000001 818-759-8204	
Sub-Account #831-001-1620 998	
Charges for 8187598204	
Customer Location:	
11579 HESBY ST	
VALLEY VILLAGE, CA 91601	
Unified Messaging	
Recurring Charges:	
Nov 1, 2022 thru Nov 30, 2022	
3. Unified Messaging STD - UMSTD	14.00
Qty: 1.00 Months at 14.00	
Total Unified Messaging	14.00
Taxes	
County:	
4. CA/UTILITY USERS TAX	.63
Total Taxes	.63
Total 8187598204	14.63
Total Sub-Account #831-001-1620 998	14.63
Total Group #000001	14.63

Total Current Charges 14.63

Billing Summary

Questions?
 Call: 1 877 677-3770
 Online: www.businessdirect.att.com

AT&T Business Services

Group #000001 818-759-8204	
Sub-Account #831-001-1620 998	14.63
Total Group #000001	14.63
Total Current Charges	14.63

Detail of Payments and Adjustments

Adjustments			
Item	No.	Date	Description
	1.	11-01	550005347339 LATE PAYMENT INTEREST CANCELLED
	2.	11-01	600005623120 LATE PAYMENT INTEREST
Total Adjustments			

News You Can Use

News You Can Use

ACCOUNT STATUS
 STILL GETTING PAPER?
 Sign-up for paperless billing by emailing us at GoPaperless@att.com with the subject line "TREES" and include your account number(s).

Where allowed by law, AT&T may implement late payment interest of no more than 18% annually. Rates will vary based on state regulations. Interest will be calculated based upon daily balances and will be applicable for each day that a delinquent balance is outstanding. This charge will apply to all balances that are delinquent through such time that payment in full is received at AT&T. The late payment interest will be billed on a monthly basis. Accounts billed outside the US will not be charged LPI.

Where allowed by law, AT&T may implement a \$25 service fee for restoration of service where delinquency has caused an interruption. This fee will be applicable to each account that is being restored and will be included on your monthly billing statement.

REGULATORY NEWS

FEE DESCRIPTIONS

The Administrative Expense Fee recovers a portion of AT&T's internal costs associated with the Federal Communications Commission's Universal Service Fund and related programs. The Federal Regulatory Fee recovers amounts paid to the federal government for regulatory costs and telecommunications services for the hearing impaired, and costs associated with local number portability administration. These fees are not taxes or charges that the government requires AT&T to collect from its customers.

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Neighborhood Council Valley Village **Meeting Date:** August 29, 2022

Budget Fiscal Year: FY 22-23 **Agenda Item No:** 4

Board Motion and/or Public Benefit Statement (CIP and NPG): Approve recurring monthly charge not to exceed \$35 to AT&T for telephone services

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Anthony Braswell	President	X					
Ginny Hatfield	Vice President						X
Dorothy Apple	Treasurer	X					
Marc Woersching	Secretary	X					
Daryl Baskin	Member				X		
Carol Convey	Member	X					
Desmond Faison	Member	X					
Alice Hart	Member	X					
Sandy Hubbard	Member	X					
Suzanne Lewis	Member				X		
Paulette Stokes	Member	X					
John Thyne	Member				X		
Maribel Ullo-Garcia	Member	X					
Paul Vitello	Member				X		
Jake Yocham	Member				X		
Justin Berkowitz	Student						
Gabriella Goldenberg	Student						
Aysha Iqbal	Student						
Luke Simon	Student						
Melody Caplan	Student						
Board Quorum: 8	Total:	8			6		1

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature <i>Dorothy Apple</i> <small>DocuSigned by: Dorothy Apple</small>	Authorized Signature: <i>Anthony Braswell</i> <small>DocuSigned by: Anthony J. Braswell</small>
Print/Type Name: Dorothy Apple	Print/Type Name: Anthony J. Braswell
Date: 8/1/2022 9:33 PDT	Date: 8/1/2022 9:34 PDT

FAITH VALLEY VILLAGE PRESBYTERIAN CHURCH

Invoice

Date: November 1, 2022

Bill To: Neighborhood Council Valley Village
PO Box 4703
Valley Village, CA 91607

Description	Amount
Rental of Fellowship Hall meeting space	\$250.00
Rent of storage closet	\$80.00

Total Due: \$330.00



Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification (BAC) Form



NC Name: Neighborhood Council Valley Village **Meeting Date:** August 29, 2022

Budget Fiscal Year: FY 22-23 **Agenda Item No:** 4

Board Motion and/or Public Benefit Statement (CIP and NPG):
 Approve recurring monthly charge not to exceed \$330 to Faith Presbyterian Church for monthly meeting and storage space

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
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Dorothy Apple	Treasurer	X					
Marc Woersching	Secretary	X					
Daryl Baskin	Member				X		
Carol Convey	Member	X					
Desmond Faison	Member	X					
Alice Hart	Member	X					
Sandy Hubbard	Member	X					
Suzanne Lewis	Member				X		
Paulette Stokes	Member	X					
John Thyne	Member				X		
Maribel Ullo-Garcia	Member	X					
Paul Vitello	Member				X		
Jake Yocham	Member				X		
Justin Berkowitz	Student						
Gabriella Goldenberg	Student						
Aysha Iqbal	Student						
Luke Simon	Student						
Melody Caplan	Student						
Board Quorum: 8		Total:	8		6		1

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DocuSigned by:
 Authorized Signature: *Dorothy Apple* DocuSigned by:
Authorized Signature: *Anthony Braswell*
 Print/Type Name: Dorothy Apple Print/Type Name: Anthony J. Braswell
 Date: 8/1/2022 | 9:33 PDT Date: 8/1/2022 | 9:34 PDT